



The Tea Leaf Center Co., Ltd  
[www.thetealeafcenter.org](http://www.thetealeafcenter.org) | thetealeafcenter (Facebook)  
Chiang Mai, Thailand

## **Consultancy Opportunity: Tableau Trainer**

**Deadline: October 4, 5pm (Thai Time)**

### **The Tea Leaf Center**

The Tea Leaf Center is a social enterprise research and training consulting firm based in Chiang Mai, Thailand. We support locally-led research by providing tailored coaching and training, on-call support, and platforms to connect research.

The Tea Leaf Center was registered as a company limited in Thailand in 2019. Since its formation, the Tea Leaf Center and its directors have conducted evaluations and other research for international and local NGOs and conducted trainings on writing and research for local organizations working in environmental conservation, land rights, public health, migrant education, human rights and other areas. We have also worked with a local university to support quality academic research in Myanmar.

### **The Consultancy**

The Tea Leaf Center is looking for a short-term consultant to conduct a training on **using Tableau for data analysis and visualization**. This will be part of a longer Research Report Writing training, to take place from October 18-29. The Tableau training will be conducted for **two three-hour-long sessions**, (six hours total) tentatively scheduled from 3:30pm-6:30pm (Thai time) over two days.

Trainees are research fellows and staff at a non-formal education program in Myanmar. The training will be conducted in English and remotely, using Zoom and additional tools if needed (e.g., Miro).

The trainer must submit curriculum plans and any tools for approval by the Tea Leaf Center before the training, and incorporate any comments/feedback. The Tea Leaf Center practices a very participatory, active and practical approach to training, and training sessions should include group activities and individual assignments, with no more than 30% of the time spent in lecture/demonstration.

### **Qualifications**

- Proficiency using Tableau for quantitative data analysis and visualization (descriptive statistics).
- Experience working with civil society organizations and/or non-formal education programs in Myanmar.
- Proficiency in English (required). Proficiency in Burmese may be an asset but is not required, as trainees speak English and a Burmese research assistant will be available to help with translation if needed.
- Training, mentoring or other teaching experience (preferred)

### **How to Apply**

To apply, please send the following documents to [info@thetealeafcenter.org](mailto:info@thetealeafcenter.org) by **5pm (Thai time) on Monday, October 4:**

- Current CV
- Cover letter explaining suitability and motivation
- Outline of a proposed training curriculum, including objectives, main topics and potential activities (maximum one page)
- Budget including daily rate and all other associated costs.

Applications will be reviewed when received, and a candidate may be selected before the deadline.